

Association of Neurophysiology Scientists of Australia Inc.

(also known as ANSA, formerly ANTA)

ABN: 80 872 615 302

IARN: A0821425J

www.ansa.org.au



Minutes of the 47th ANNUAL GENERAL MEETING

Date: Thursday 11th September 2025

Time: 530pm AWST / 730pm AEST

Meeting Opened: 543pm AWST/ 743pm AEST

Chairperson: Justin Stent

Secretary: Stephanie Gill

Present: Anna D'Arcy, Ruben Villa, Kirsty Smith, Stephanie Gill, Joanne Wex, Justin Stent, Stacey Sullivan, Luke Slingsby, Vicky Grant

Quorum:	Total Members at date of AGM:	161
	Total Voting Members	
	(Professional and Professional with Accreditation and Honorary Members):	129
	Quorum 25% of Voting Members:	33
	E-Voting Responses:	38

1. **Apologies:** Michelle Smit, Jayne Hulbert, Jennifer Stowell

2. Minutes of Previous Meetings

2.1 Minutes of the 46th Annual General Meeting (AGM) held 24th August 2024.

The Minutes have been available since 9th September 2024 with no corrections submitted.

Motion: The Minutes of the 46th Annual General Meeting, held on 24th August 2024, be accepted as true and correct and shall now be marked "endorsed".

Motioned: Stephanie Gill

Seconded: Anna D'Arcy

Results following e-vote

Submitted votes

For:	36	Against:	0	Abstained:	2
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Outcome: Majority in Favour

2.2 Minutes of the 2024 Extraordinary General Meeting (EGM) held 19th October 2024.

The Minutes have been available since 28th October 2024 with no corrections submitted.

Motion: The Minutes of the 2024 Extraordinary General Meeting (EGM), held on 19th October 2024, be accepted as true and correct and shall now be marked "endorsed".

Motioned: Stephanie Gill

Seconded: Anna D'Arcy

Results following e-vote

Submitted votes

For:	35	Against:	0	Abstained:	3
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Outcome: Majority in Favour

3. Business arising from previous AGM

3.1 Clarification of membership levels of new Members residing overseas

Past Action: Justin to check with Kate the membership levels as above.

Two members in question were listed as Professional but had not yet arrived in Australia. They were changed to Associate and on arrival and with commencement of employment they were changed to Professional.

This item is now closed.

3.2 Educational webinars for Members

Sam Swinburn has been holding monthly Educational Webinars for members on the first Wednesday of the month at 730pm AEST. They have been a short presentation, usually 30 minutes, and then a discussion by those in attendance.

The webinars have been informative and helpful, and Sam has been very good at hosting.

This item is now closed.

4. Correspondence

The correspondence log for 2024-2025 has been signed by the President and the Secretary.

5. Executive Council Members Reports

The Executive Council Members Reports have been available on the website and circulated to all members.

Motion: The Executive Council Members Reports 2025, be accepted.

Motioned: Anna D'Arcy

Seconded: Kirsty Smith

Results following e-vote

Submitted votes

Justin Stent, President	For:	38	Against:	0	Abstained:	0
Stephanie Gill, Secretary	For:	38	Against:	0	Abstained:	0
Penny Chen, Registrar	For:	37	Against:	0	Abstained:	1
Jennifer Stowell, Treasurer	For:	38	Against:	0	Abstained:	0
Luke Slingsby, Ambassador	For:	37	Against:	0	Abstained:	1
Michelle Smit, Education Representative	For:	38	Against:	0	Abstained:	0

Outcome: Majority in Favour

6. 2025-2026 Incoming Executive Council Members

6.1 Nominations received for Executive Council

Nominations for the positions of President and Secretary have been received.

Motion: To accept the nomination of Jack Zimdahl as President, and Kirsty Smith as Secretary.

Motioned: Stephanie Gill

Seconded: Luke Slingsby

Results following e-vote

Submitted votes

Jack Zimdahl, President	For:	34	Against:	1	Abstained:	3
Kirsty Smith, Secretary	For:	26	Against:	0	Abstained:	12

Outcome: Majority in Favour

6.2 Nominations received for other roles

Nomination for the position of Website Coordinator has been received from Vicky Grant.

Anna Exley questions the validity of voting requirement for the position of Website Coordinator.

Constitution 4.1.1 includes "Other Executive Positions".

Website Coordinator is not an executive position. New Website Coordinator can be declared not voted.

The vote for the Website Coordinator is null and void. Vicky Grant is declared as the Website Coordinator.

7. Sub Committee and Other Reports

The Sub Committee and Other Reports have been available on the website and circulated to all members.

Motion: The Sub Committee and Other Reports 2025, be accepted.

Motioned: Justin Stent

Seconded: Kirsty Smith

Results following e-vote

Submitted votes

<i>Education Committee</i>	For: 38	Against: 0	Abstained: 0
<i>Sam Swinburn, Website Coordinator</i>	For: 38	Against: 0	Abstained: 0
<i>2024 Conference Organising Committee</i>	For: 37	Against: 0	Abstained: 1

Outcome: Majority in Favour

8. New Members to 30/06/2025

ARTHUR Madison	WA	Professional
ASHRAF Samiya	NSW	Professional
BAI Yang	VIC	Associate
BARLOW Ella	VIC	Professional
BREEZE Kyla	VIC	Professional
BURGIN Yennie	VIC	Undergraduate
CONWAY Claire	SA	Professional
DELROY Paris	QLD	Undergraduate
DOWN Sarah	ACT	Professional
GANESH Shruthi	WA	Professional
HOFFMAN Patrick	NSW	Undergraduate
HSU Andy	VIC	Associate
JACKMAN Bliss	VIC	Associate
KIRBY Isabella	WA	Undergraduate
LAL Sarah	NSW	Associate
LEE Barbara	WA	Professional
M Kamini	WA	Professional
MAYE Ben	NSW	Associate
OGBUEHI Lorna	VIC	Associate
OWEN Marshall	TAS	Professional
QUINTAS Christina	WA	Associate
REYNOLDS Nathan	ACT	Professional
RICHARDSON Heidi	VIC	Professional
SAKAMOTO Sarah	VIC	Professional
SALIE Mariam	NSW	Associate
SHROFF Evanah	VIC	Undergraduate
SIDDIQUE Ummatul	VIC	Associate
SUBASINGHE Sudharma	SA	Professional

SULLIVAN Stacey	NSW	Associate
TOFT Penny	QLD	Associate
TRAN Tram	VIC	Professional
WHITE Elise	VIC	Professional
YADAV Ram Lochan	VIC	Associate

9. Association Fees

The Executive Committee decided at the 2025 Annual Executive Committee meeting last week to keep the Association Fees at \$100 per annum.

10. Auditors Reports

The Auditor Report for 2022-2023 has been available on the website and circulated to all members.

Motion: The Auditor Report for 2022-2023 be accepted.

Motioned: **Stephanie Gill**

Seconded: **Jo Wex**

Results following e-vote

Submitted votes

For: 36 Against: 0 Abstained: 2

Outcome: **Majority in Favour**

The Auditor Report for 2023-2024 has been completed but received too late to be included in voting for the 2025 AGM. It will be available on the ANSA website, and will be voted at the 2026 AGM.

The Treasurer has had a lot of work to do getting the accounts in order which has been time consuming but now almost completed.

11. General Business

11.1 Executive Goals for 2025-2026

Executive Committee have not discussed any goals for 2025-26 but the incoming committee may wish to discuss later on.

11.2 Special Resolutions and Guidelines Changes

No changes to the Constitution and Guidelines required this year.

DEMIRS advised after the 2024 AGM that our Constitution and Guidelines should be separated into two documents, one Constitution and one Guidelines. This has been actioned and is available on the website.

11.3 IFCN Membership

Luke has been investigating ANSA being a partner organisation of the International Federation of Clinical Neurophysiology. The membership application is being prepared, but with changeover of the President and Secretary positions, this would be submitted once the new President and Secretary have commenced their roles. Executive Committee details have to be submitted in the application.

IFCN currently has over 60 international organisations who are partnered with IFCN and membership would provide the ability to share and attend conferences, access to the Journal of Clinical Neurophysiology. Cost is USD4 per ANSA Member per year to be a part of the IFCN. With OSET winding up, the Executive think it is worth ANSA being a member of IFCN.

IFCN also provide grants for international education for training in particular services. Research grants are also available.

Support from members at the AGM is positive, but this will need to be voted for by Members as it is using member funds.

ANSA will pay a fee based on total number of members. Need to investigate if there is an opt-in/opt-out process for ANSA members.

Action: Luke to investigate if there is an opt-in/opt-out process for ANSA members to be a part of IFCN.

Action: Luke to submit membership application to IFCN once new President and Secretary have commenced roles.

Action: Once membership application is in process, then voting motion to be sent to all Members to agree to ANSA funds being used for this purpose.

11.4 Medicare Benefit Submission

ANSA Executive received correspondence from Medicare. There is a review of Medicare Benefits Schedule. ANZAN had made a submission regarding increasing the Medicare Benefits for EEG numbers, and MB approached ANSA for further input regarding this.

ANZAN had interchangeably stated "Technician / Technologist / Scientist" in the submission. The reply to MBS is to suggest that the term is "Scientist" only. Also stated that all EEG should be reported by a Neurology Consultant who has been certified by ANZAN. Consideration was given to the fact that many individuals performing EEG may be classed under different names by their employers.

Consideration should have been given to listing "Clinical Physiologist" instead of "Scientist" as this is what is listed by ACCP, and the role of ACCP is to help move towards registration.

Which Cardiology medicare benefit numbers was the submission made against. A Stress Echocardiography procedure has a Cardiac Scientist, a Cardiac Sonographer, and a Cardiologist present during the procedure. The Cardiac Sonographer is AHPRA Registered, and so is the Cardiologist.

12. Other Business

12.1 Allied Health Professions of Australia

PiCSA have successfully joined the Allied Health Professions of Australia, who are the advocacy group for Allied Health in Australia.

AHPA engage with governments and have many professions who are self-regulated.

Is there any scope for ANSA to join the AHPA? This would help to increase the visibility of Neurophysiology in the public sector.

AON Insurance provide sole trader insurance, and there is a long list of Allied Health Professions, and Neurophysiology is not listed.

The PiCSA President had approached ANSA, Respiratory and Sleep Science associations regarding joining AHPA, and also what ACCP was doing for us. At the time, Executive didn't have capacity to engage in this avenue.

AHPA is more of an advocacy group for the workforce. Unsure of cost. Could improve the recognition of education and training required in Neurophysiology, and saying that Allied Health / Neurophysiology professionals are an important part of Neurophysiology service in Australia.

Action: To investigate membership of Allied Health Professions of Australia.

13. Annual Awards

Scientific Presentation awards to be decided at the 2025 Conference in October.

Currently 3x ANSA Members who are presenting at the Conference, and 2x NSSA Members presenting. 2x more slots to fill.

ANSA Achievement Award is being presented to Sam Swinburn for his continued services to the education of ANSA Members via monthly educational webinars. Sam has independently taken this duty on and is fundamental in the running of these monthly educational webinars.

14. ANSA Conference 2026

There had been interest from some members in QLD to host the 2026 Conference. The Executive discussed the location of the last few conferences being Sydney, then Cairns, then Perth, then Melbourne. So it could be NSW turn.

Michelle has reached out to interested parties, there has not yet been commitment. Potentially it could be held in NZ or SA, but members have not been approached.

Meeting Closed: 6.51pm AWST / 8.51pm AEST